

BTAP Income Verification

Business Training and Assistance Program (BTAP) providers with the City of Philadelphia serve low to moderate income individuals with technical assistance, advice, and business support services to start and/or grow a micro-enterprise. A micro-enterprise is a commercial enterprise that has five (5) or fewer employees, one of whom can be the business owner.

All BTAP providers must document and determine eligibility of participation through an income verification. Please assist us in serving you and the broader community by filling out the information below.

REFERENCE TABLE 2025 Income Guidelines (Maximum Annual Income)

HOUSEHOLD SIZE	EXTREMELY LOW	VERY LOW 50%	Low 80%	MODERATE 100%
1	\$25,100	\$41,800	\$66,850	\$83,562.50
2	\$28,650	\$47,800	\$76,400	\$95,500
3	\$32,500	\$53,750	\$85,950	\$107,437.50
4	\$35,800	\$59,700	\$95,500	\$119,375
5	\$38,700	\$64,500	\$103,150	\$128,937.50
6	\$43,150	\$69,300	\$110,800	\$138,500
7	\$48,650	\$74,050	\$118,450	\$148,062.50
8	\$54,150	\$78,850	\$126,100	\$157,625

Please answer all questions below. If not applicable, write N/A.

Full Name: _____ # of People in Household _____

Annual Household Income: \$ _____

Address: _____ Zip Code _____

Business Launched Date: _____

Company Name: _____

of Employees (including owner) _____

Annual Business Revenue: \$ _____

(Print) Name: _____

Date: _____

Signature: _____